

Registry
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DD/M&S 74-1372

16 April 1974

MEMORANDUM FOR: Director of Logistics

SUBJECT : Fiscal Year 1975 Projection -
Automatic Data Processing Equipment

REFERENCE : Multiple adse memo dtd 11 Apr 74
fr Acting Director of Logistics;
same subject

1. Forwarded herewith is the ADP schedule for the Office of Security. The Offices of Communications and Joint Computer Support will forward their responses to you directly. [] will give you the data for the Office of Logistics. Other DD/M&S components have no ADPE procurement plans.

2. I asked each component to respond directly in the interest of time. If this doesn't work out, please let me know.

151

[]
Chief, DD/M&S Plans Staff

STATINTL

Att.

Distribution:

Orig - Adse w/Att.
1 - DDM&S Subject w/Background
1 - DDM&S Chrono
1 - PS

74-1324

MEMORANDUM FOR: Chief, Administrative Staff, DD/I
Executive Assistant to the DD/O
~~Executive Officer to the DD/M&S~~
Executive Officer, DD/S&T

SUBJECT : Fiscal Year 1975 Projection - Automatic
Data Processing Equipment

1. The delegation of procurement authority for Automatic Data Processing Equipment (ADPE) lease, purchase, and/or maintenance, issued to the Director of Central Intelligence by the Administrator of the General Services Administration (GSA), contains a provision which requires an annual review of the actions taken and contemplated by the Agency under said delegation.

2. We have been notified by GSA that our annual review is to be held on 19 April 1974. To this end, it is requested that you provide this Office, not later than 17 April 1974, your planned procurement actions (lease, purchase, and/or maintenance) for ADPE and related items for FY 1975. This information should be provided in sufficient detail to cover types of ADPE, proposed vendor, and projected timing of procurement action.

3. Your rapid and complete response on this matter will be greatly appreciated.

[Redacted Signature]

Acting Director of Logistics

STATINTL

Att: Delegation of
Procurement Authority

UL 4 1955

STATINTL

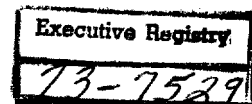
Approved For Release 2003/05/05 : CIA-RDP84-00780R005800130002-5

Next 2 Page(s) In Document Exempt

Approved For Release 2003/05/05 : CIA-RDP84-00780R005800130002-5

Automated Data and Telecommunications Service
Washington, DC 20405

DD/MAS Registry



DEC 7 1973

Honorable William E. Colby
Director
Central Intelligence Agency
Washington, DC 20505

Dear Mr. Colby:

Based on the justification appearing in Mr. Brownman's letter of November 14, 1973, we are granting you a general delegation of procurement authority (DPA) in respect to the lease, purchase, and/or maintenance of automatic data processing equipment and related items when required for intelligence information processing, communications, or intelligence operations by the Central Intelligence Agency, or any activity under its operational or technical control.

Within the bounds of security, the procurements effected under the authority of this DPA are subject to the following limitations.

1. All provisions of the applicable procurement regulations shall be followed.
2. All provisions of the Federal Property Management Regulations (FPMR) shall be followed. In particular,
 - a. the specific requirements of FPMR 101-32.4 pertaining to procuring and contracting for ADPE shall be adhered to,
 - b. the specific requirements of FPMR 101-32.13 pertaining to Federal Information Processing Standards Publications (FIPS PUBS) shall be adhered to,
 - c. the specific requirements of FPMR 101-32.2 pertaining to the Sharing Exchange Program shall be adhered to,
 - d. the specific requirements of FPMR 101-32.3 concerning the utilization and reporting of excess equipment shall be adhered to, and
 - e. the specific requirements of FPMR 101-35.2 pertaining to communications shall be complied with, if and when applicable.

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3. The policies contained in Office of Management and Budget (OMB) Bulletin 60-6 and OMB Circular A-54, as revised, shall be complied with.

4. The policies contained in GSA Bulletin FPMR E-63, pertaining to the maintenance of Government-owned ADPE, shall be complied with, if and when applicable. Further, any contract for maintenance services to be furnished in the United States is subject to the Services Contract Act of 1965, as amended.

5. Regulatory and policy directives pertaining to the procurement of ADPE as may, from time to time, become applicable shall be complied with.

6. An annual review of past and proposed Central Intelligence Agency ADPE procurement actions shall be made in April, or such other time as may be mutually agreed to.

Failure to operate within the established limitations renders this DPA voidable.

Any future reference to this DPA should cite Case Number CPS 4-117.

If we can be of further assistance, please feel free to call upon us.

Sincerely,



M. S. MEEKER
Commissioner

DD/M&S Distribution:

Orig - DD/M&S Subj
1 - D/Log (action)
1 - D/JCS (info)

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ROUTING AND RECORD SHEET

DD/M&S Registry
File 04 M 2-2

SUBJECT: (Optional)

ADP Procurement

FROM:

Director of Logistics
1206 Ames Center Building

EXTENSION

NO.

DATE

16 NOV 1973

STATINTL

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Deputy Director for
Management and Services
7D26 Headquarters

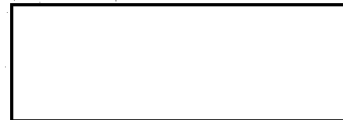
11/21

hkr

Harold,

The attached responds to our new situation vis-a-vis GSA on ADP procurement. Since we have no alternative other than to comply with GSA's regulations, it is my intention to insure that the Agency is not embarrassed when GSA reviews our ADP procurement process.

STATINTL



Francis J. Van Damm

OL 3 6308

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~~ADMINISTRATIVE-INTERNAL USE ONLY~~

DDM&S 23- ~~41494~~

16 NOV 1973

MEMORANDUM FOR: Director of Joint Computer Support
THROUGH : Deputy Director for Management and Services *b1*
SUBJECT : ADP Procurement *ref*
REFERENCE : Memo dtd 11 Sept 73 to D/L fm D/OJCS,
Subject: Planning for ADP Installation

1. I have given considerable thought to the concepts put forward in the referent (Attachment 1). While I agree with the idea of requiring a bidder to include in his proposal a logistics "impact statement," I feel that, in the current environment in which procurement of ADP must be conducted, the Contracting Officer must become involved much earlier in the procurement cycle than heretofore.

2. As you are aware, the General Services Administration (GSA) is taking a keen interest in this Agency's ADP procurement policies and practices. This Agency must comply in substantial measure with GSA's regulations concerning the procurement of ADP equipment and services because the statutory basis for such regulations, PL 89-306 (Brooks Act), applies Government-wide and precludes the use of Central Intelligence Agency's (CIA) extraordinary authorities under Section 8 of our enabling Act, PL 81-110.

3. We are hopeful that the attached Agency request to GSA for a blanket delegation of procurement authority for the procurement of ADP (Attachment 2) will be approved. This delegation will preclude having to seek individual delegations for each ADP procurement. Among other things, the delegation establishes that each April a review of Agency ADP procurements will be conducted by GSA.

OL 3 6308

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SUBJECT: ADP Procurement

4. The Chairman, Information Processing Board, has forwarded GSA's draft of a proposed "Standard Request For Proposal (RFP) for ADPE" and "Guidance For the Preparation of Specifications, Selection, and Acquisition of Automatic Data Processing Equipment (ADPE)" (Attachment 3), for review and preparation of a response to GSA on or before 17 Dec. 1973. We assume that the final version of these procedures will be incorporated into the Federal Property Management Regulations, Sec. 101-32 ADP. As a consequence, GSA will be looking for adherence to these procedures when it conducts its review of CIA ADP procurement each April.

5. To insure an orderly procurement process which adheres to regulations, I have concluded that the Contracting Officer must participate in the entire procurement cycle. As you may be aware, the Procurement Division, OL (PD/OL) conducted a complete review of the facts and decision process surrounding a recent procurement of a CDC 3300 disk system under [REDACTED] STATINTL

[REDACTED] It is our opinion that the procedures employed in effecting this procurement do not satisfy GSA's current or proposed ADP procurement regulations nor do they accord with this Agency's Headquarters Regulation [REDACTED] STATINTL

6. At my request, the Procurement Division has assigned [REDACTED] as the principal Contracting Officer for the procurement of Agency ADP equipment and services. [REDACTED] has had substantive experience as a computer programmer/analyst, and we consider him qualified to act in this capacity. [REDACTED] curriculum vitae is attached (Attachment 4). In order to enhance [REDACTED] ability to respond to Office of Joint Computer Support (OJCS) requirements, I request that your office provide him with an intensive orientation concerning the OJCS mission, functions, and procedures. I am prepared to detail [REDACTED] for as long as 3 weeks for this purpose. Subsequently, [REDACTED] will be responsible for the procurement of all OJCS ADP equipment and services. It is our intention that [REDACTED] will be available to assist OJCS from the inception of the procurement cycle through the actual satisfaction of each ADP procurement requirement. STATINTL

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SUBJECT: ADP Procurement

7. In conclusion, it is requested that OJCS forward any comments it may have concerning GSA's proposals to C/PD/OL on or before 3 December 1973. It is also requested that you agree with the principles set forth above concerning the position of the Contracting Officer in the ADP procurement process and, finally, that [] will be given an intensive orientation prior to 1 January 1974.

STATINTL

/s/ Francis J. Van Damm
Francis J. Van Damm
Director of Logistics

4 Atts

cc: DD/M&S ✓ *Cirano, []*
C/IPB

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THIS IS A PRETTY
STRONG MEMO — I'M
NOT FAMILIAR, AS I
ASSUME YOU ARE, WITH
THE BACKGROUND. VAN
DAMM ASSURES ME ITS
IN ORDER BUT I THINK
YOU OUGHT TO SEE IT —

B
11/1/73

DD/M&S 13-4425

14 NOV 1973

DD/M&S Registry
File 14M2-2(EDP)

Mr. M. Shy Meeker
Commissioner, Automated Data and
Telecommunications Service
General Services Administration
Washington, D. C. 20405

Dear Mr. Meeker:

For a number of years there have been informal agreements and procedural arrangements between the General Services Administration and the Central Intelligence Agency whereby the CIA has been exempted from reporting to GSA on ADPE acquisitions, and on ADPE resources, costs, and usage for the Federal ADP MIS data base. Such reports have been forwarded, through security-cleared channels, directly to the Office of Management and Budget in accordance with established procedures between this Agency and OMB.

In recent discussions among representatives of this Agency and Messrs. Dwight Ink and George W. Dodson, Jr., of GSA, it was agreed that we should formalize our relationship in consonance with PL 89-306 since we wished to seek a delegation of authority and an understanding regarding acquisition and reporting of ADPE.

As responsible officials of your agency were given to understand in these earlier agreements on ADPE procurement, under statutory provisions of the National Security Act of 1947, as amended, the Director of Central Intelligence is charged with the responsibility for protecting intelligence sources and methods. Relating this to current and anticipated ADPE acquisitions, it is our considered judgment that public disclosure through open solicitation of bids and publication of the Agency's capabilities and location of its resources would not only adversely affect the proper discharge of this responsibility but would also, in some cases, represent a grave threat to national security. Our ADPE, whether general purpose or unique to our requirements, is utilized for extremely sensitive intelligence information processing, communications, and real-time intelligence-operation requirements. The type or location of equipment and, in some

OL 35936

Mr. M. Shy Meeker

Page 2

cases both, represent for foreign intelligence agencies prime targets in terms of operational utilization, equipment capabilities, or the readability of signal emanations. Of equal significance is the fact that, in certain instances, identification with the Agency of specific equipments or sites of operations could be extremely embarrassing to the United States or to friendly foreign governments.

For these reasons it is my firm opinion that the enclosed proposed delegation would best protect the national security interests involved in the acquisition and use of ADPE by the Central Intelligence Agency for intelligence information processing, communications, and intelligence operational applications. To assist GSA in the discharge of its responsibilities related to ADPE procurement, I would propose that, on an annual basis, representatives from our respective agencies meet to review, on a classified basis, our current ADPE acquisitions and procedures. Within this framework of security, I would anticipate that nothing should preclude our procurement and/or technical officers from meeting with your officials to seek their advice on any contemplated procurement. In addition, we would be pleased to exchange or provide such technical advice in the ADPE field as you may wish.

Your favorable consideration of our request would be most appreciated.

Sincerely,

/s/ Harold L. Brownman

Harold L. Brownman
Deputy Director
for
Management and Services

Enclosure

Distribution:

Orig & 1 - Addressee
✓ 1 - DD/M&S ~~Chief, Subject~~
1 - OPPB
1 - OGC
1 - OL Official

**General Services Administration
Delegation of Procurement Authority to
the Director of Central Intelligence**

1. **Purpose:** This document delegates authority to the Director of Central Intelligence to lease, purchase, or maintain automatic data processing equipment and related supplies and equipment when required for intelligence information processing, communications, or intelligence operations by the Central Intelligence Agency or any activity under its operational or technical control.

2. **Effective Date:** This delegation of authority is effective immediately.

3. **Delegation:**

a. Pursuant to the Federal Property and Administrative Services Act of 1949, 63 Stat 377, as amended, particularly Section 111 (b)(2) thereof which states in part that "the Administrator may delegate to one or more Federal agencies authority to lease, purchase, or maintain automatic data processing equipment to the extent to which he determines such to be necessary and desirable to allow for the orderly implementation of a program for the utilization of such equipment," authority is hereby delegated to the Director of Central Intelligence to lease, purchase, or maintain automatic data processing equipment and related supplies and equipment when required for processing of intelligence information, communications, or intelligence operations by the Central Intelligence Agency or any activity under its operational or technical control.

b. The Director of Central Intelligence may redelegate this authority.

c. This authority shall only be utilized when the Director of Central Intelligence or his duly authorized representative shall have determined that the automatic data processing equipment and related supplies and equipment are to be used for intelligence information processing, communications, or intelligence operations.

d. In discharging this authority, the Director of Central Intelligence shall ensure that, within the bounds of security requirements, the procurements made will be governed by the Federal Procurement Regulations, the Federal Property Management Regulations, Office of Management and Budget (OMB) Bulletin 60-6, OMB Circular A-54, as amended, and such other regulatory and policy directives as may, from time to time, become applicable.

e. This authority shall be exercised in cooperation with the responsible officers, officials, and employees of the General Services Administration. Specifically:

(1) Representatives of the Central Intelligence Agency and representatives of the General Services Administration shall meet annually in April to review past and proposed Central Intelligence Agency ADPE procurement actions.

(2) Representatives of the Central Intelligence Agency shall seek advice from the General Services Administration on any general or specific ADPE procurement matters, when appropriate.

(3) Within the bounds of security, the Central Intelligence Agency will provide technical advice to the General Services Administration on ADPE matters when deemed advisable by the former and/or requested by the latter.

M. Shy Meeker
Commissioner, Automated Data
and Telecommunications Service
General Services Administration

STATINTL

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